

**Kestrel Heights School Board
January 27th, 2015 Special Meeting
6:30 pm-8:30 pm**

Areas of Focus: Compliance, Finances, and Academic Achievement

A special meeting of the Board of Directors was held on Tuesday, January 27, 2015 in the Kestrel Heights Middle School at 6:30 PM. The meeting was called to order at 6:30 PM by Josephe' Featherstone. **Special Meeting called due to January 13, 2015 cancelled for weather conditions.**

Purpose: To ensure the Outcomes in our Charter are being accomplished and that all parameters are being followed.

The following Directors were in attendance: Josephe Featherstone, Nancy-Anne Potts, Glenna Boston, Kathy Chapman, Jessica DeCuir-Gunby, Jamie Gunter, Mary Carter, Andrew Joseph, Shane McCurdy, Tonya Hunt, and Mike Abensour

Guest: Dr. Mark Tracy

Public Comments

There were no public comments made.

Old Business:

December 9, 2014 minutes were reviewed.

Motion: Jamie Gunter made a motion to approve the December 9, 2014 minutes as amended with grammatical corrections.

Second: Josephe' Featherstone

The December 9, 2014 Kestrel Heights Board of Director Minutes were unanimously approved.

Monthly Discussion Items:

Financials

Discussion was led by Nancy-Anne Potts, Treasurer, regarding current KHS financial statement. Discussion involved possibilities of rental income that impacted the budget and best interest of the school.

Attorney Bowens updated the board of directors regarding the abatement of taxes on the properties and negotiations with Durham County regarding past years. This item was tabled for further review.

No motion was made or required.

PTSO

There were no updates from the PTSO.

Executive Director Report

Dr. Tracy provided a monthly executive director report which included budget updates, student learning (enrollment, retention, graduation, and online tools for 2015-1016), 2015-2016 Academic Calendar, Open teaching positions (Middle School Science Teacher), Hire of Elementary Teacher Assistant, DPI Consultant visit, and review of Strategic Plan: Teacher enrichment and retention and enhancing school culture (Each Principal has been asked to complete quarterly clean up/beatification projects which allows students to earn community service hours).

Motions ensued as a result of Executive Director Report.

Academic School Calendar:

Discussion was held regarding the proposed 2015-2016 Academic calendar. Dr. Tracy noted the calendar was more closely aligned with DPS as requested and drafted by teacher committee.

Motion: Mary Carter made a motion to accept the 2015-2016 Calendar as presented by Dr. Tracy as presented with the additional change of November 25 as a holiday.

Second: Tonya Hunt

Vote: Unanimously approved.

Additional Discussion Items:

School Lunch:

Josephe' Featherstone, president, thanked Tonya Hunt, board of director, for her involvement with the school lunch program. It was noted Ms. Hunt volunteered her time in the absence of available staff. She did not have a fiscal relationship with the Vendor, Chicken Hut. The school lunch program is now the responsibility of school administration.

No motion was made or required.

Kestrel Foundation

Discussion was held regarding the challenges and need of creating the Kestrel Foundation. A committee was formed of: Mike Abensour, Josephe Featherstone, Jessica DeCuir-Gunby, Stephon Bowens (Kestrel Board Attorney) to review application.

No motion was made or required.

Teacher & Parent Committees:

An update was given from Kathy Chapman and Mary Carter regarding the teacher committee. Jamie Gunter stated there was a meeting with Ms. Kennedy regarding the parent committee.

Upcoming Kestrel Board Meeting Items:

Discussion was held regarding the remainder of the school year and upcoming items for review of the Kestrel Heights Board of Directors. Noted items: Additional Board Members, Vendor Contracts, Employee Contracts, Auditor, 2015-2016 Budget, and Highmark's request to attend a meeting.

Attorney Bowens was asked to follow-up with North Carolina Office of Charter Schools regarding previously submitted amended by-laws.

Adjourn Meeting:

Motion: Jamie Gunter made a motion to adjourn the meeting at 8:14PM.

Second: Jessica DeCuir-Gunby

Vote: Unanimously approved.

The meeting was adjourned at 8:14 PM.

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