

Kestrel Heights School Board
August 19th 2014
6:30 pm-8:30 pm

A meeting of the Board of Directors was held on Tuesday, August 19, 2014 in the Kestrel Heights Middle School at 6:00 PM. The meeting was called to order at 6:07 pm by Dr. Josephe' Featherstone.

Purpose: To ensure the Outcomes in our Charter are being accomplished and that all parameters are being followed.

The following Directors were in attendance: Josephe Featherstone, Nancy-Anne Potts, Micheal Abensour, Glenna Boston, Kathy Chapman, Jessica DeCuir-Gunby, Jamie Gunter, Mary Carter, and Shane McCurdy.

The following Director was absent: Tony Hunt, Andrew Joseph.

Public Comment:

There was not public comment.

Old Business:

The July 22nd minutes were reviewed, spelling and grammatical errors were corrected.

Motion: Jessica DeCuir-Gunby made a motion to accept the corrections and approve the July 22, 2014 minutes.

Second: Nancy-Anne Potts

The July 22, 2014 Kestrel Heights Board of Director Minutes were unanimously approved.

It was noted that the July 8, 2014 minutes were missing. Josephe Featherstone stated he would speak with Ms. Hunt who was absent.

New Business:

Discussion Items only:

New Board of Directors:

Josephe Featherstone, as President, officially welcomed Ms. Mary Carter, Mr. Jamie Gunter, and Mr. Shane McCurdy to the Kestrel Heights Board of Directors.

Shared Space Up-Fit:

Discussion was held regarding space up-fit, the current owner's stake in those decisions, and obtaining architectural plans. Mike has taken lead on reaching out to another architect. Attorney Bowens will have a discussion with the owner regarding expectations.

This item was tabled for further discussion and research.

No motion was made.

Strategic Plan:

Jessica and Mike are responsible for the Strategic Plan due on September 30, 2014. Jessica provided an update with 8 major issues, distributed each directors role and responsibility to create the strategic plan. Each directors draft is due by end of business day Friday, August 29, 2014 to Jessica and Mike via email.

This item was tabled for further discussion.

No motion was made.

By-Laws:

Any By-Law updates need to be emailed to Attorney Bowens by noon on Tuesday, September 2 so he can provide a draft to the board of directors to review during the next scheduled board of director meeting.

This item was tabled for further discussion.

No motion was made.

Safety and Sexual Harassment Training:

Dr. Tracy and Mr. Featherstone met prior to the meeting and decided it would be best to incorporate safety and sexual harassment training during the teacher's monthly meetings, assuring proper training will occur happen in-house, and each school administrator will incorporate into their perspective schools.

No motion was required or made.

Minute-taker:

The need to hire someone to take notes during the meeting was discussed again. Hiring a note taker would allow the secretary to participate actively in discussions.

This item was tabled for further discussion.

No motion was made.

Action Items:

Action items will now be discussed at the end of each meeting to clearly identify task items for each director.

No motion was required or made.

Adjourn:

Motion: Glenna Boston made a motion to adjourn the meeting to prepare for a board of director training by Joel Medley, Office of Charter Schools.

Second: Kathy Chapman seconded the motion.

The motion to adjourn the meeting was unanimously approved.

Meeting adjourned at 6:40 pm.

Respectfully Submitted,

Glenna Boston, Secretary
Kestrel Heights Board of Director