

**Kestrel Heights School Board**  
**April 18, 2017**  
**6:30 pm-8:30 pm**

***Purpose: To ensure the Outcomes in our Charter are being accomplished and that all parameters are being followed***

A meeting of the Board of Directors was held April 18, 2017 in the Kestrel Heights Middle School at 6:30 PM. Glenna Boston called the meeting to order at 6:39 PM.

**The following Directors were in attendance:** Nancy-Anne Potts, Jamie Gunter, Glenna Boston, Sue Haswell, Travis Fisher, Josephe Featherstone

**Guest:** Dr. Mark Tracy/Executive Director, Attorney Stephon Bowens

**Absent:** Brandon Paris, Andrew Joseph, Valarie Evans, Mary Carter, Shane McCurdy

**Public Comments:** No Public Comments

**Call for New Business:** SBE Ethics Committee Subpoena discussions and Closed session item

**PTSO:** Amy Yahn-Black no update provided

*No motions were needed or required*

Finance Committee

- Liability insurance has been finalized, a substantial increase, almost double to prior premium.
- Lease meetings are scheduled for Friday April 21<sup>st</sup> to continue discussion.
- Some expenditures are greater than expected by are accounted for, including lunch program

*No motions were needed or required*

**Old Business:**

**March 14th, 2017 minutes were reviewed.**

- **Motion:** Approval of **March 14th, 2017 minutes** by Jamie Gunter
- **Second:** Josephe Featherstone

The **March 14th, 2017 minutes** were unanimously approved

**Status of Board of Education decisions**

- **Information was submitted to board and they upheld the decision to close high school. Additional stipulations where added to audit K-8**
- **Discussion will be conducted in closed session with attorney to finalized direction**

*No motions were needed or required*

**Governance Committee** - No update

*No motions were needed or required*

**Board Development**- No update

*No motions were needed or required*

**Executive Committee**- No update

*No motions were needed or required*

**Academic Committee**- No update

*No motions were needed or required*

Facility Committee- No update

*No motions were needed or required.*

### **Executive Director Report**

Dr. Tracy presented the Executive Update:

- Technology discussion: tabled
- Enrollment update: See ED update
- Discipline/Tardy/Absentee Report: See ED Update
- Academic summary: See ED update
- Technology plan: See ED update
  
- Curriculum decisions: See ED update- HMH curriculum recommended
  - **Motion:** Accept **recommendation of the HMH curriculum as proposed by Dr. Tracy** by Jamie Gunter
  - **Second:** Josephe Featherstone

The **recommendation of the HMH curriculum as proposed by Dr. Tracy** were unanimously approved

- Review of the Head injury and Concussion guidelines
  - **Motion:** Accept the **Head injury and Concussion guidelines** as presented by Dr Tracy by Jamie Gunter
  - **Second:** Josephe Featherstone

The Head injury and Concussion guidelines were unanimously approved

- Faculty/Staff Development: See ED update
- Marketing Strategy: See ED update- from report items through March 27 is under way or done. Sue Haswell will be getting an update, and scheduling bi weekly update.
- Human Resources- Open positions posted
  
- Web Site design discussion
  - **Motion:** Accept the **Proposal from Echo Media for website design** as presented by Dr Tracy by Josephe Featherstone
  - **Second:** Jamie Gunter

The **Proposal from Echo Media for website design** was unanimously approved

### **Move into Closed Session:**

- **Motion:** Jamie Gunter made a motion to move to closed session at 7:42 PM pursuant to **N.C.G.S. 143-318.11(a) (3) To consult with an attorney in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.**
- **Second:** Glenna Boston

Move into closed session was unanimously approved

**Closed Session began at 7:42 PM.**

### **End of Closed Session:**

- **Motion:** Jamie Gunter made a motion to come out of closed session at 8:28PM
- **Second:** Glenna Boston

Move into open session was unanimously approved

**As a result of Closed Session:**

- **Motion: Continue the closure process for the high school and focus on the continuing the best K-8 program in the Research Triangle area** by Jamie Gunter
- **Second:** Josephe Featherstone

Motion to continue the closure process for the high school was unanimously approved

- **Motion: Pay for outside legal consul for ethics committee hearing**
- **Second:** Josephe Featherstone

Motion to pay for private legal consul for ethics committee hearing was unanimously approved

Board members not in attendance will be provided summary of option discussed during closed session.

**Adjourn:**

**Motion:** Jamie Gunter made a motion to adjourn the meeting at 8:30 PM

**Second:** Travis Fisher

**The motion was Unanimously Approved**

**Meeting Adjourned at 8:30 PM**