

Kestrel Heights School Board
December 13, 2016
6:30 pm-8:30 pm

Purpose: To ensure the Outcomes in our Charter are being accomplished and that all parameters are being followed.

A meeting of the Board of Directors was held Tuesday, December 13, 2016 in the Kestrel Heights Middle School at 6:30 PM. Brandon Paris called the meeting to order at 6:30 PM.

The following Directors were in attendance: Andrew Joseph, Nancy-Anne Potts, Jamie Gunter, Mary Carter, Sherri Hill, Glenna Boston, Travis Fisher, Shane McCurdy, Valarie Evans, Brandon Paris, Sue Haswell, Josephe Featherstone

Guest: Dr. Mark Tracy/Executive Director, Attorney Stephon Bowens

Absent: None

Public Comments: No Public Comments

Old Business:

November 8th, 2016 minutes were reviewed.

- o **Motion:** Approval of **November 8th, 2016** minutes by Jamie Gunter
- o **Second:** Glenna Boston

The **November 8th, 2016** Minutes were unanimously approved

November 15th, 2016 Special Session minutes were reviewed.

- o **Motion:** Approval of **November 15th, 2016** by Jamie Gunter
- o **Second:** Sherri Hill

The **November 15th, 2016 Special Session** were unanimously approved.

December 1st, 2016 Emergency Meeting minutes were reviewed.

- o **Motion:** Approval of **December 1st, 2016 Emergency Meeting minutes** by Glenna Boston minutes by Glenna Boston with proposed edits to Meeting (emergency, student records notation and protect confidential information)
- o **Second:** Valerie Evans

The **December 1st, 2016 Emergency Meeting minutes** were approved, abstain from Andrew Joseph and Jamie Gunter

Call for New Business: No new business

PTSO:

- o Amy Yahn-Black- No update

No motions were needed or required.

Update on High School and Charter Issue

Dr. Tracy updated the community on the current situation reviewing the information submitted to the Office of Charter Schools and the State Board of Education. See information reviewed

<https://drive.google.com/open?id=0BybYjvnkqS8ZU1mTE1DSk5MRFU>

Executive Director Report

Dr. Tracy presented the Executive Update:

- Enrollment update: See ED update
- Parent Survey results from Open House: See ED update
- Academic summary: See ED update
- School Culture : See ED update
- Financials: See ED update
- KHS Rebranding Proposal: held to next month
- Staffing and open positions – See ED update

E-rate Consulting

John Hughes IV from New Hope Consulting led the discussion around E-rate. The board requested him to return next meeting for further discussion.

No motions were needed or required.

State Recommendation for Bonus

Recommendation for approval of a one time lump sum bonus of ½ of 1% for 12 administrative staff as recommended by Dr. Tracy

- **Motion:** Approval of the **one time lump sum bonus of ½ of 1% for 12 administrative staff by Dr. Tracy with request, to examine by next meeting, a similar bonus for currently frozen teacher salaries** by Jamie Gunter
- **Second:** Sue Haswell

The **one time lump sum bonus of ½ of 1% to 12 administrative staff** was unanimously approved.

Separate Checking Account for National School Lunch Program

Request from Breonna Buckholz for separate checking account for National School Lunch Program

- **Motion:** Approve request for **separate checking account for the National School Lunch Program**
- **Second:** Andrew Joseph

The request for **separate checking account for the National School Lunch Program** was unanimously approved.

New Replacement Hires

Dr. Tracy requests approval of hire of three replacements for open positions: Middle School Social Studies, Kindergarten Teacher, Long-Term Sub First Grade

- **Motion:** Approve hire of three replacement open positions for Middle School Social Studies, Kindergarten Teacher, Long Term Sub First Grade by Jamie Gunter
- **Second:** Joesphe Featherstone

The request to approve **the new three replacements for open positions: Middle School Social Studies, Kindergarten Teacher, Long-Term Sub First Grade** was unanimously approved.

Committee Reports

Executive Committee

Nothing to report

No motions were needed or required

Academic Committee

Nothing to report

No motions were needed or required

Finance Committee

Travis Fisher provided a new budget to the board today. \$38K returned from Tri-Properties for

No motions were needed or required.

Governance Committee

Nothing to report

No motions were needed or required

Board Development

Nothing to report

No motions were needed or required

Facility Committee

Open Space should be finishing over Christmas break. Final budget is forthcoming after completion. Suggestions open for a Naming contest or naming rights.

No motions were needed or required

Other Business

High School Facilities Purchase

Travis Fisher provided an update on the High School purchase. With issue facing the school, the need exists to extend the decision on moving forward on the bond for the purchase of the high school building a few months out.

- **Motion:** Request to authorize real estate attorney to offer extension of the due diligence period through March 31, 2017 by Travis Fisher
- **Second:** Shane McCurdy

The request to **authorize real estate attorney to offer extension of the due diligence period through March 31, 2017** was unanimously approved.

New Business

No new business

Move into Closed Session:

- **Motion:** Jamie Gunter made a motion to move to closed session at 7:30 PM pursuant to N.C.G.S. 143-318.11(a) (3) **To consult with an attorney in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged**
- **Second:** Nancy-Anne Potts

Move into closed session was unanimously approved

Closed Session began at 7:30 pm.

Come out of Closed Session:

- **Motion:** Jamie Gunter made a motion to come out of closed session at 8:25 PM
- **Second:** Glenna Boston

Move into open session was unanimously approved

Extend meeting past 8:30PM:

- **Motion:** Jamie Gunter made a motion to extend the meeting past at 8:30 PM
- **Second:** Glenna Boston

Motion to extend the meeting past 8:30PM was unanimously approved

Return to Closed Session:

- **Motion:** Jamie Gunter made a motion to return to closed session at 8:30 PM
- **Second:** Glenna Boston

Return to closed session was unanimously approved

End of Closed Session:

- **Motion:** Jamie Gunter made a motion to come out of closed session at 9:38PM
- **Second:** Glenna Boston

Move into open session was unanimously approved

Close Session ended and open session resumed at 9:38PM.

As a result of Closed Session:

- Motion: Approval to Hire High School Math Teacher by Glenna Boston
- Second: Josephe Featherstone

Motion to hire High School math teacher unanimously approved

Adjourn:

Motion: Glenna Boston made a motion to adjourn the meeting at 9:40 PM

Second: Jamie Gunter

The motion was Unanimously Approved

Meeting Adjourned at 9:40PM