

**Kestrel Heights School Board**  
**November 8, 2016**  
**6:30 pm-8:30 pm**

***Purpose: To ensure the Outcomes in our Charter are being accomplished and that all parameters are being followed.***

A meeting of the Board of Directors was held on Tuesday, November 8, 2016 in the Kestrel Heights Middle School at 6:30 PM. Glenna Boston called the meeting to order at 6:30 PM.

**The following Directors were in attendance:** Andrew Joseph, Nancy-Anne Potts, Jamie Gunter, Mary Carter, Sherri Hill, Josephe Featherstone , Glenna Boston , Travis Fisher, Shane McCurdy (6:40), Valarie Evans(6:40), Brandon Paris (6:40)

**Guest:** Dr. Mark Tracy/Executive Director, Attorney Stephon Bowens, and Attorney Mary Nash Rusher  
**Absent:** Sue Haswell

**Public Comments: No public comment**

Old Business:

**October 11, 2016 minutes were reviewed.**

- o **Motion:** Approval of **October 11, 2016** minutes by Nancy Anne Potts
- o **Second:** Josephe Featherstone

The **October 11, 2016** Minutes were unanimously approved.

PTSO:

- o Amy Yahn-Black- not able to attend but reports Hawks Helping Hands is halfway to the \$10000 goal.

*No motions were needed or required.*

**Executive Director Report**

Dr. Tracy presented the Executive Update:

- Enrollment update: See ED update
- Discipline report: See ED update
- Attendance report: See ED update
- Academic summary: See ED update
- Staffing and open positions – See ED update

*No motions were needed or required*

**Committee Reports**

Academic Committee

- Mary Carter provided read out from the committee meeting- See related report

*No motions were needed or required*

Finance Committee

- Travis Fisher provided update on Finances, including the need to actively recruit to grow grade headcount. Enrollment target goal should be 1116 students for ADM for 2021-22 school year. Retention of existing students will help with the meeting this goal, as well as filling existing seats thru recruitment

*No motions were needed or required.*

#### Executive Committee

- Brandon Paris provided update on responsibilities of governance committee. Current workload is too much for a single committee. Main option is to split the committee into a development committee, which will take on a subset of responsibilities, which the governance committee currently is responsible for.
  - **Motion:** Glenna Boston motioned to accept the governance and development committee charter as proposed by Brandon Paris.
  - **Second:** Travis Fisher

The motion to **accept the board governance and development committee charter as proposed by Brandon Paris** was unanimously approved.

- Brandon Paris appointed the following chairpersons for these committees
  - Development committee – Andrew Joseph
  - Governance committee- Valarie Evans

*No motions were needed or required.*

#### Other Business

##### High School Facilities Purchase

- Brandon Paris announced the intent for KHS to purchase the high school build. Attorney Mary Nash Rusher went over the bond process for procuring the building. She discussed the need for the formation the LLC for legal reasons. She provided documentation that should be reviewed for a special session meeting next week, where the information will be voted on, including the bond offering information.
- The Kestrel Heights Board of Directors are holding a Special Meeting on November 15th, 2016 in the KHS Middle School Media Center at 6:00PM. The purpose of this meeting will be to considering documentation for issuance of the bond for purchase the high school building and acceptance of the final 2015-16 audit report.

*No motions were needed or required.*

##### Outcome based calendar

- Brandon Paris asked that all committee chairs work on establishment of the outcomes based calendars for their committees.

*No motions were needed or required.*

##### Meeting Preparation

- Brandon Paris asked that all materials for the normally scheduled board meeting be to him 7-10 days in advance. Finance budget reports will be sent when they are available from Acadia.

*No motions were needed or required.*

##### Governance Committee

- Andrew Joseph review of duties and outcomes based calendar recommendation sent via email.

*No motions were needed or required.*

## Facility Committee

- Shane McCurdy provided Open Space update saying there has been much progress with use of the area and it has been proceeding much this past month. Jamie Gunter reported donation of mirrors for the dance area.

*No motions were needed or required.*

### Move into Closed Session:

- **Motion:** Jamie Gunter made a motion to move to closed session at 8:12 PM pursuant to  
**N.C.G.S. 143-318.11(a) (3) To consult with an attorney in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged**

- **Second:** Glenna Boston

Move into closed session was unanimously approved

**Closed Session began at 8:12 pm.**

### End of Closed Session:

- **Motion:** Jamie Gunter made a motion to come out of closed session at 8:20PM
- **Second:** Nancy Anne Potts

Move into open session was unanimously approved

**Close Session ended and open session resumed at 8:20PM**

### As a result of Closed Session:

- Motion: Jamie Gunter motion to uphold long term suspension of a student as proposed by administration
- Second: Sherri Hill

Motion to uphold long term suspension of a student unanimously approved

### **Adjourn:**

Motion: Jamie Gunter made a motion to adjourn the meeting at 8:21pm

**Second:** Shane McCurdy

**The motion was Unanimously Approved**

**Meeting Adjourned at 8:21PM**