

**Kestrel Heights School Board
Monthly Meeting
August 8, 2017
6:30 pm-8:30 pm**

***Purpose: To ensure the Outcomes in our Charter are being accomplished
and that all parameters are being followed.***

A meeting of the Board of Directors was held on Tuesday, August 8, 2017 in the Kestrel Heights Middle School at 6:30 PM. Glenna Boston called the meeting to order at 6:40 PM.

The following Directors were in attendance: Glenna Boston, Brandon Paris, Valarie Evans, Travis Fisher, Mary Carter, Joseph Featherstone

Guest: Dr. Mark Tracy/Executive Director, Stephon Bowens, Board Attorney

Absent: Shane McCurdy, Sue Haswell

Public Comments

No public Comments

Old Business:

July 2017 General minutes were reviewed.

- **Motion:** Approval of July 11, 2017 minutes motion was made by Valerie Evans as amended by the board of directors.
- **Seconded:** Travis Fisher

The **July 2017** Minutes were unanimously approved.

Finance Committee

Travis Fisher lead the discussion regarding the 2017-2018 lease, staff benefits, and overall financial report.

Workers Compensation:

- **Motion:** Mary Carter made a motion to approve the contract Worker's Compensation 2017-2018 package in the amount of \$9,467.00
- **Seconded:** Glenna Boston

Unanimously Approved

Health Insurance:

- **Motion:** Glenna Boston made a motion to approve the proposed health insurance coverage to continue the 2016-2017 health insurance coverage with an 8% increase.
- **Seconded:** Joseph Featherstone

Unanimously Approved

Presentation:

Mr. Emamiam and Mr. Morcombe presented a presentation on a "Shiraz Charter High School" focused on a MAST Curriculum that wants to lease the former high school facility.

No motion was made or required.

ED Report

K-8 Audit Monthly Progress Report

Dr. Mark Tracy lead the discussion about the 2017-18 Enrollment/Recruitment status.

No motion was made or required.

Marketing:

Dr. Tracy lead the discussion about the current marketing strategy. The vote was tabled in order to have a phone conference with the Public Relations firm.

Salary Adjustments:

- **Motion:** Dr. Valerie Evans made a motion to accept the salary adjustments as presented in Dr. Tracy's Executive Director report.
- **Seconded:** Joseph Featherstone

Unanimously Approved

School Salary Hiring Schedule:

- **Motion:** Glenna Boston made a motion to adopt the same teacher salary hiring policy as the Durham Public School 2017-2018 teacher salary hiring schedule.
- **Seconded:** Dr. Valerie Evans

Unanimously Approved

Board of Director:

- **Motion:** Glenna Boston made a motion to accept Ms. Mary Bennett's application to serve as board of director beginning July 2017.
- **Seconded:** Dr. Valerie Evans

Unanimously Approved

Employee Handbook:

- **Motion:** Joseph Featherstone made a motion to accept the modifications as presented by Dr. Tracy in his Executive Director's report pending any recommendations by the Human Resource Firm, Blue Ocean
- **Seconded:** Glenna Boston

Unanimously Approved

Governance Committee

Board Support & Staffing

No motion was needed or required.

Closed Session:

Motion: Glenna Boston made a motion to move to closed session at pm pursuant to:

N.C.G.S. 143-318.11(a):

- (3) To consult with an attorney in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged**
- (6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee**

Second: Dr. Valerie Evans
Unanimously Approved

Closed Session began at 8:14pm

End of Closed Session:

Motion: Joseph Featherstone made a motion to come out of closed session at 9:34PM

Second: Dr. Valerie Evans
Unanimously Approved

Close Session ended and open session resumed at 9:34 pm.

Motions made as a result of discussions held during closed session:

New Hire Approvals:

- **Motion:** Glenna Boston made a motion to approve the proposed New Hires as presented by Dr. Mark Tracy in the position of:
 - K-8 Spanish Teacher
 - 6th Grade Math Teacher
 - 3rd Grade (2 positions) Teacher
 - Academically and Intellectually Gifted Teacher
 - Teacher Assistant Teacher
 - Exceptional Children Director Teacher
 - Dance Teacher – Part-Time Teacher
 - 1st or 3rd Grade Teacher

- **Seconded:** Joseph Featherstone
Unanimously Approved

Executive Director Year End Performance

No motion was needed or required.

Motion to Adjourn

Adjourn:

Motion: Glenna Boston made a motion to adjourn the meeting at 9:36 pm.

Second: Mary Bennett

Unanimously Approved

Meeting Adjourned at 9:36 pm.

Motion to Adjourn