



Kestrel Heights Charter School

www.KestrelHeights.org

4700 S. Alston Ave., Durham, NC 27713

Main office: 919.484.1300 Fax: 919.484.1355

Executive Director: Dr. Mark Tracy

School Lunch Balance Donation Procedure:

Any time a scholar withdraws (end of a school year or mid-year) with a balance of \$5.00 or less will be automatically donated to the KHS Lunch program. Kestrel Heights School is a non-profit organization that pays for scholar school meals when households cannot afford the cost and are eligible for free or reduced-price meals, these donations will help offset the cost. This automatic donation is also put in place due to the cost of processing a refund for balances less than \$5.00.

If the scholar has a balance of \$5.01 or more on his/her's account and does NOT plan to return for the upcoming school year, the parent/guardian will be notified of their balance and given the option of being refunded or to donate their funds.

If the scholar has a balance of \$5.01 or more on his/her's account and plans to return for the upcoming school year, the funds will automatically be rolled over for the upcoming school year.

Each year the scholars account that holds at least \$5.01 or more will have the option to donate their funds even if they plan to return.