



Kestrel Heights Charter School

www.kestrelheights.org

**Kestrel Heights School Board
Monthly Meeting
May 29, 2018
6:30 pm-8:30 pm
Kestrel Heights School Middle School
Media Center
4900 Prospectus Dr, Durham, NC 27713**

Purpose: To ensure the Outcomes in our Charter are being accomplished and that all parameters are being followed.

A meeting of the Board of Directors was held on Tuesday, May 29, 2018 in the Kestrel Heights Middle School at 6:30PM. Brandon Paris called the meeting to order at 6:40 pm.

The following Directors were in attendance: Brandon Paris, Valarie Evans, Travis Fisher, Josephe' Featherstone, Mary Bennett

Guest: Dr. Mark Tracy/Executive Director, Stephon Bowens, Board Attorney

Absent: Glenna Boston

Public Comments

No public Comments

Old Business:

April 2018 General minutes were reviewed.

- **Motion:** Approval April 2018 minutes motion was made by Josephe' Featherstone presented with amendments.
- **Seconded:** Dr Valerie Evans

The **April 2018** Minutes were unanimously approved.

Call for New Business

No new business

Executive Director Report

Dr. Mark Tracy led the discussion regarding director' report, 5-year academic strategic plan, staffing plan, CSI monthly update, Board of Directors retreat. Agreed date of retreat July 21, 2018. Location to be agreed upon.

Extended School Day

Discussion lead by Dr Mark Tracy to discuss extending the school day from 7:50am – 3:00pm

Motion: Motion made to modify school hours as discussed by Travis Fisher

Second: By Josephe' Featherstone

Unanimously Approved

Change of June 2018 Board meeting

Discussion led by Dr Mark Tracy to change the board meeting from June 12, 2018 to June 19, 2018

Motion: Motion was made to change the board meeting from June 12, 2018 to June 19, 2018 by Dr Valerie Evans

Second: Josephe' Featherstone

Unanimously Approved

Board of Directors Board Nominations:

Discussion lead by Josephe' Featherstone about the recruitment of new board members currently in progress.

No motion was needed or required.

Board of Directors Election of Officers:

Nominations were made and accepted by nominee as below:

President - Brandon Paris

Vice President – Josephe' Featherstone

Treasurer - Travis Fisher

Secretary – Mary Bennett

No motion was needed or required.

Board of Director Professional Development

Dr Mark Tracey led the discussion about the proposal for the Board on Track partnership proposal and Dr Miller's support from Leaders Building Leaders to use the service provided at the price of \$11,875.

Motion: Valerie Evans made to authorize the payment for contracting with Board on Track and Leaders Building Leaders for \$11,8756 for 1 year.

Second: Josephe' Featherstone

Unanimously Approved

2018-19 Proposed Budget

Dr Mark Tracy led the discussion about the proposed budget for 2018-2019

Motion Mary Bennett made a motion to approve the preliminary budget for the 2018-2019 as stated by Dr Mark Tracy with the view it will be amended depending on the state decision on funding.

Second: Travis Fisher

Unanimously Approved

Moving Cost Approval

Dr Mark Tracy led the discussion on the moving cost associated with the renovation of the annex for the final amount of \$53,000 to conclude the moving process.

Motion: Travis Fisher made a motion to fund the final move budget not to exceed the amount of \$53,000 to conclude the moving process as outlined by Dr Mark Tracy.

Second: Josephe' Featherstone

Unanimously Approved

Charter Financial Services (2018-19 Acadia Contract)

Dr Mark Tracy led the discussion about the renewal of the contract.

Motion: Travis Fisher made a motion to accept the renewal agreement with Arcadia North Star LLC as presented by Dr Mark Tracy.

Second: Josephe' Featherstone

Unanimously Approved

Child Nutrition Services (2018-19 Cafeteria Contract)

Dr Mark Tracy led the discussion about the renewal of the contract.

Motion: Travis Fisher made a motion to accept the renewal agreement with *Be Sweet and Savory* as presented by Dr Mark Tracy pending liability insurance.

Second: Josephe' Featherstone

Unanimously Approved

Custodial Services (2018-19 Cleaning Contract)

Dr Mark Tracy led the discussion about the renewal of the contract.

Motion: Travis Fisher made a motion to accept the renewal agreement with Non-Core Business solutions for janitorial services for 2018-2019 as presented by Dr Mark Tracy.

Second: Dr Valerie Evans

Unanimously Approved

Closed Session:

Motion: Josephe' Featherstone made a motion to enter into closed session at 8:34pm for the purpose of N.C.G.S. 143-318.11(a):

Second: Dr Valerie Evans

5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) **the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.**

6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal

7) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) **the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.**

8) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal

Closed Session began at 8:34 pm.

End Closed Session:

Josephe Featherstone made a motion to come out of closed session 9:24 pm.

Second: Travis Fisher
Unanimously Approved

Closed Session ended at 9:37 pm and open session resumed.

No motions were made as a result of discussions during closed sessions.

Motion to Adjourn

Adjourn:

Motion: Valerie Evans made a motion to adjourn the meeting at 9:30 pm.

Second: Travis Fisher

Unanimously Approved

Meeting Adjourned at 9:37 pm.