

2025-2026 Kestrel Heights Charter School Free and Reduced-Price School Meals Household Application (Complete one application per household. Please use a pen.)

Please return to 4700 S. ALSTON AVENUE, DURHAM, NC 27713, (919)484-1300

A. CHILDREN and STUDENT Household Members

1) LIST the names of ALL INFANTS, CHILDREN and STUDENTS in the household up to and including grade 12.

2) CIRCLE "S" for STUDENT or "O" for OTHER CHILDREN that are not students to indicate the child's role in the household.

If applicable, for each STUDENT in the household please ENTER the Name of the School where the student is currently enrolled and their current Grade.

First MI Last

Circle One:

S

O

School Name

Grade

If applicable, please CIRCLE if a CHILD/STUDENT is:

Homeless
Migrant
Runaway
Foster

H

M

R

F

CHILD/STUDENT INCOME Earnings from Work

ENTER total GROSS income amount (before deductions) in whole dollars only. (\$000)

GROSS Income

CIRCLE Frequency

Weekly

Monthly

Bi-Weekly

Bi-Monthly

\$

CHILD/STUDENT INCOME from ALL OTHER Sources

Income

CIRCLE Frequency

Weekly

Monthly

Bi-Weekly

Bi-Monthly

\$

B. Assistance Programs

Do any Household members (including you) currently participate in one or more of the following assistance programs: FNS, WorkFirst/TANF, or FDPIR?

☐ NO ☐ YES

If "YES" please provide a case number (only one)

Case Number:

Then SKIP to SECTION E.

C. ADULT Household Members

1) For EACH ADULT household member (including yourself) ENTER ALL types and amounts of GROSS income received. Please INSERT a "0" to indicate NO INCOME where applicable. If an income field is left blank it certifies there is no income to report. (2) USE whole dollar amounts only (no cents) (ex. \$1000). NOTE: For more information on "Sources of Income for ADULTS" and Income Frequency chart on page 2 (or reverse side) of this application.

LIST ALL ADULT household members (FIRST and LAST name) even if they do not receive income.

GROSS Income Earnings from WORK

CIRCLE Frequency

Weekly

Monthly

Bi-Weekly

Bi-Monthly

\$

Public Assistance/ Alimony/ Child Support

CIRCLE Frequency

Weekly

Monthly

Bi-Weekly

Bi-Monthly

\$

Pensions/ Retirement/ All Other Income

CIRCLE Frequency

Weekly

Monthly

Bi-Weekly

Bi-Monthly

\$

Head of Household

\$

Weekly

Monthly

Bi-Weekly

Bi-Monthly

\$

Weekly

Monthly

Bi-Weekly

Bi-Monthly

\$

Other Adult

\$

Weekly

Monthly

Bi-Weekly

Bi-Monthly

\$

Weekly

Monthly

Bi-Weekly

Bi-Monthly

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Other Adult

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Weekly

Monthly

Bi-Weekly

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Monthly

Bi-Weekly

Bi-Monthly

\$

Other Adult

\$

Weekly

Monthly

Bi-Weekly

Bi-Monthly

\$

Weekly

Monthly

Bi-Weekly

Bi-Monthly

\$

Other Adult

\$

Weekly

Monthly

Bi-Weekly

Bi-Monthly

\$

Weekly

Monthly

Bi-Weekly

Bi-Monthly

\$

D. Household Total and Social Security Number (SSN)

ENTER Total Number of Household Members (Children and Adults) HERE

ENTER LAST FOUR DIGITS OF SSN HERE (Head of Household or Primary Wage Earner ONLY)

☐ I do not have a Social Security Number

E. Attestation: An adult household Member must sign the application. "I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if I purposely give false information, my child(ren) may lose meal benefits and I may be prosecuted under State and Federal Laws."

Head of Household Signature:

Today's Date:

Email:

Address:

Printed Name:

Contact Number:

City:

State:

Zip Code:

F. Child(ren)'s Ethnic and Racial Identities (Optional)

SELECT one ethnicity:

☐ Hispanic or Latino

☐ Not Hispanic or Latino

SELECT one or more (regardless of ethnicity):

☐ American Indian or Alaska Native

☐ Asian

☐ Black or African American

☐ Native Hawaiian or Other Pacific Islander

☐ White

For Office Use Only

Total Household Members:

Total Household Income:

per:

Eligibility Determination:

☐ Categorical Eligibility ☐ Free ☐ Reduced ☐ Denied

Determining Official's Signature & Date

rev. 05/2025 dk

Income Conversion <i>NOTE: If there are multiple income sources with more than one frequency, the SFA must annualize all income by multiplying:</i> ☐ Weekly (x52) ☐ Biweekly (x26) ☐ Monthly (x12) ☐ Bimonthly (x24) ☐ Annually
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Reason for Denial of Eligibility:

Confirming Official's Signature & Date
Verifying Official's Signature & Date

Sources of Income

Sources of Income for CHILDREN/STUDENTS	
Sources of Income	Examples
• Earnings from work	• A child has a regular full or part-time job where they earn a salary or wages
• Social Security -Disability Payments -Survivor's Benefits	• A child is blind or disabled and receives Social Security benefits • A Parent is disabled, retired or deceased and their child receives Social Security benefits
• Income from any other source	• A child receives regular income from a private pension fund, annuity or trust

Sources of Income for ADULTS		
Earnings from Work	Public Assistance/Alimony/Child Support	Pensions/Retirement/All Other Income
- Salary, wages, cash bonuses - Net income from self-employment (farm or business) If you are in the U.S. Military: - Basic pay and cash bonuses (Does NOT include combat pay, FSSA or privatized housing allowances) - Allowances for off-base housing, food and clothing	- Unemployment benefits - Worker's compensation - Supplemental Security Income (SSI) - Cash Assistance from State or local government - Alimony payments - Child support payments - Veteran's benefits - Strike benefits	- Social Security (including railroad retirement and black lung benefits) - Private pensions or disability benefits - Regular income from trusts or estates - Annuities - Investment income - Earned interest - Rental income - Regular cash payments from outside household

Income Frequency

Please mail this application to: **KESTREL HEIGHTS CHARTER SCHOOL**
4700 S. ALSTON AVENUE
DURHAM, NC 2771

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced-price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced-price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help look into violations of program rules.

USDA Non-Discrimination Statement

In accordance with federal civil rights law and USDA civil rights regulations and policies, the USDA, its agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the state or local agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, [AD-3027](#), found online at How to File a Program Discrimination Complaint and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1. **mail:**
 U.S. Department of Agriculture
 Office of the Assistant Secretary for Civil Rights
 1400 Independence Avenue, SW
 Mail Stop 9410
 Washington, D.C. 20250-9410; or
2. **fax:**

Weekly = Once per week

Bi-Weekly = Every two (2) weeks

Monthly = Once per month

Bi-Monthly = Twice per month

Annually = Total salary per year

(202) 690-7442; or

3. **email:**

Program.Intake@usda.gov

USDA is an equal opportunity provider, employer, and lender.